

**REPORT ON CORPORATE GOVERNANCE  
YEAR 2025**

Dear: - State Securities Commission ;  
- Hanoi Stock Exchange

- Listed company name: **Phuong Dong Petroleum Tourism Joint Stock Company**
- Head office address: 218 Le Duan Street, Truong Vinh Ward, Nghe An Province
- Phone: 02383.562 299 Fax: 0 2 383 . 593 479 Email: ptc@phuongdongpv.com.vn
- Charter capital : 150 billion VND
- Stock code : PDC
- Corporate governance model : General Meeting of Shareholders, Board of Directors, Board of Supervisors and Director .
- Regarding the implementation of internal audit function: Implemented .

### **I. Activities of the General Meeting of Shareholders**

Information on meetings and Resolutions/Decisions of the General Meeting of Shareholders ( including Resolutions of the General Meeting of Shareholders adopted in the form of written opinions ) :

No.	Resolution/ Decision No.	Date	Content
1	06/2025/NQ - HĐQT	27/02/2025	Resolution Regarding: Plan for organizing the 2025 Annual General Meeting of Shareholders of Phuong Dong Petroleum Tourism Joint Stock Company. Resolution Regarding: Plan for organizing the 2025 Annual General Meeting of Shareholders of Phuong Dong Petroleum Tourism Joint Stock Company.
2	12/2025 /NQ-DHĐCD	26/04/2025	Resolution of the Annual General Meeting of Shareholders 2025.

### **II. Board of Directors**

#### **1. Information about the members of the Board of Directors:**

No.	Board of Directors' members	Position	The date becoming/ceasing to be the member/independent member of the Board of Directors	
			Date of appointment	Date of dismissal
1	Mr. Do Trung Kien	Chairman of the Board	April 26, 2023	
2	Mr. Le Hai An	Board Member	April 26, 2023	
3	Mr. Le Van Thin	Independent Member of Board of Directors	July 12, 2019	
4	Mr. Thai Hong Nha	Member of Board of Directors/Director of Company	July 12, 2019	
5	Ms. Pham Thi Thu Thuy	Board Member	July 12, 2019	

## 2. Meeting of the Board of Directors:

No.	Board of Director' No. member	Number of meetings attended by Board of Directors	Attendance rate	Reasons for absence
1	Mr. Do Trung Kien	08/08	100%	
2	Mr. Le Hai An	08/08	100%	
3	Mr. Le Van Thin	08/08	100%	
4	Mr. Thai Hong Nha	08/08	100%	
5	Ms. Pham Thi Thu Thuy	08/08	100%	

## 3. Supervising the Board of Management by the Board of Directors.

Comply with the provisions of the Company Charter, Company Governance Regulations, internal management regulations/regulations and current laws.

## 4. Activities of the Board of Directors' subcommittees:

PTC Board of Directors has not established subcommittees.

## 5. Resolutions/Decisions of the Board of Directors

No.	Resolution/	Date	Content	Approval

	Decision No.			Rate
1	06/2025/NQ-HĐQT	27/02/2025	Resolution Regarding: Plan for organizing the 2025 Annual General Meeting of Shareholders of Phuong Dong Petroleum Tourism Joint Stock Company.	100%
2	08/2025 /NQ-ĐHĐCD	18/03/2025	Resolution promulgating the Regulations on Information Disclosure.	100%
3	13/2025/NQ - HĐQT	26/04/2025	Summary of Q1 2025 and implementation of tasks for the first six months of 2025	100%
4	14/2025/NQ-HĐQT	26/06/2025	Approve the selection of the auditing firm for the 2025 Financial Statements.	100%
5	17/2025/NQ-HĐQT	15/08/2025	Resolution summarizing the first six months of the year and outlining tasks for the third quarter of 2025.	100%
6	18/2025/NQ-HĐQT	14/10/2025	Resolution for the fourth quarter of 2025	100%
7	18/2025/NQ-HĐQT	10/12/2025	Resolution on certain tasks for December 2025	100%
8	18/2025/NQ-HĐQT	31/12/2025	Resolution approving the 2026 plan	100%

### **III. Board of Supervisors :**

#### **1. Information about members of Board of Supervisors :**

No.	Members of Board of Supervisors	Position	The date becoming/ceasing to be the member of the Board of Supervisors	Qualification
1	Ms. Le Thi Thu Huong	Head of the Board	Date of becoming July 12, 2019	Bachelor of Accounting
2	Mrs. Phan Thi An	Member of the Board	Date of becoming April 26, 2023	Bachelor of Accounting
3	Ms. Hoang Thi Bich Phuong	Member of the Board	Date of becoming April 26, 2024	Bachelor of Accounting

## 2. Meetings of Board of Supervisors

No.	Members of Board of Supervisors	Number of meetings attended	Attendance rate	Voting rate	Reasons for absence
1	Ms. Le Thi Thu Huong	2	100%	100%	
2	Mrs. Phan Thi An	2	100%	100%	
3	Ms. Hoang Thi Bich Phuong	2	100%	100%	

## 3. Supervisory activities of the Supervisory Board over the Board of Directors, the Executive Management Board, and shareholders:

These activities are carried out in accordance with the Company's Articles of Association and the Company's Corporate Governance Regulations.

## 4. Coordination of activities between the Supervisory Board and the activities of the Board of Directors, the Executive Board and other management staff :

The Supervisory Board participates in meetings of the Board of Directors and the Management Board. The Management Board and the Board of Directors facilitate the Supervisory Board's performance of its duties.

## 5. Other activities of the Board of Directors (if any) : No other activity in 2025 .

## IV. Board of Management

No.	Members of Board of Management	Position	Date of birth	Qualification	Date of appointment/dismissal of members of the Board of Management
1	Thai Hong Nha	Company Director	06/10/1976	Civil Engineer	Appointed date October 13, 2016
2	Tran Dinh Phuc	Branch Director	25/02/1976	Bachelor of Economics	Appointed date 06/01/2022

## V. Chief Accountant

Full name	Date of birth	Qualification	Date of appointment/dismissal
Nguyen Thi Nguyet	10/09/1991	Bachelor of Accounting	Date of appointment June 23, 2020

## VI. training courses on corporate governance:

Corporate governance training courses attended by members of the Board of Directors, members of the Supervisory Board, Executive Director (General Director), other managers and Company Secretary in accordance with corporate governance regulations : Not attended in 2025.

## **VII. The list of affiliated persons of the public company and transactions of affiliated persons of the Company**

1. List of related persons of the company (*Appendix I attached*)

2. Transactions between the company and related persons of the company; or between the company and major shareholders, insiders, and related persons of insiders : No transactions occurred in 2025.

No.	Name of organization/individual	Relationship with the company	Number *, date of issue, place of issue	Address/Contact address	Time of transaction with the company	Resolution/Decision No. approved by the General Meeting of Shareholders/Board of Directors... (if any, specify the date of issue)	Content, quantity, total transaction value	Note

3. Transactions between company insiders, related persons of insiders and subsidiaries, companies controlled by the company :

No transactions occurred in 2025 .

No.	The person who makes the transaction	Insider Relations	Position at CTNY	ID card/Passport number, date of issue, place of issue	Address	Name of subsidiary, company owned by CTNY takes control	Time of transaction	Content , quantity , total transaction value	Note

4. Transactions between the company and other entities

4.1. Transactions between the company and companies in which members of the Board of Directors, members of the Board of Supervisors, Directors (General Directors) and other managers have been and are founding members or members of the Board of Directors, Directors (General Directors) operating within the past three (03) years (calculated at the time of reporting): None

4.2. Transactions between the company and companies in which related persons of members of the Board of Directors, members of the Board of Supervisors, Directors (General Directors) and other managers are members of the Board of Directors, Directors (General Directors) and executives : The company will continue to provide premises leasing services in 2025 with Muong Thanh Cua Dong Hotel - Dien Bien Province No. 1 Construction Enterprise, Mr. Le Thanh Than - Major shareholder of Phuong Dong

Petroleum Tourism Joint Stock Company and also Director of Dien Bien Province No. 1 Construction Enterprise. Value: VND 181,500,000/month.

4.3. Other transactions of the company (if any) that may bring material or immaterial benefits to members of the Board of Directors, members of the Board of Supervisors, Director (General Director) and other managers: None

### **VIII. Stock transactions of insiders and related parties of insiders in 2025**

1. List of insiders and related persons of company insiders (*Appendix II attached*)

2. Transactions of internal persons and affiliated persons with shares of the company:

No.	Transaction executor	Relationship with No. Transaction executor internal persons	Number of shares owned at the beginning of the period		Number of shares owned at the end of the period		Reason for increase, decrease (buy, sell, convert, enjoy ...)
			Number of shares	Percentage	Number of shares	Percentage	

*No insider and related party reports*

### **IX. Other significant issues: None.**

#### *Recipient:*

*As addressed; Board of Directors, Board of Supervisors of the Company; Board of Management;*

*Information Disclosure Person;*

*Archived: VT, HDQT.*

#### **ON BEHALF OF THE BOARD OF DIRECTORS CHAIRMAN**



**Do Trung Kien**

**APPENDIX I**  
**List of Related Persons at Phuong Dong Petroleum Tourism Joint Stock Company**  
*(Attached to Management Report No. 01/2026/BC-HDQT dated 26 July 2026)*  
*of the Board of Directors of Phuong Dong Petroleum Tourism Joint Stock Company)*

STT	Full name	Position in the company	The starting point is the person concerned.	Time is no longer relevant	Reason	Relationship with the company
1	Do Trung Kien	Chairman of the Board	April 26, 2023		Appointing internal people	Insider
1.01	Le Thanh Than		April 26, 2023		Appointing internal people	NCLQ
1.02	Hoang Thi Hue		April 26, 2023		Appointing internal people	NCLQ
1.03	Le Thi Hoang Yen		April 26, 2023		Appointing internal people	NCLQ
1.04	CIENCOS Real Estate Development Joint Stock Company	General Director	April 26, 2023		Appointing internal people	NCLQ
1.05	ZODA Construction Joint Stock Company	Chairman of the Board	April 26, 2023		Appointing internal people	NCLQ
2	Le Hai An	Board Member	April 26, 2023		Appointing internal people	Insider
2.01	Le Thanh Than		April 26, 2023		Appointing internal people	NCLQ
2.02	Hoang Thi Hue		April 26, 2023		Appointing internal people	NCLQ
2.03	Le Thi Hoang Yen		April 26, 2023		Appointing internal people	NCLQ
3	Le Van Thin (City)	Independent Board Member	12/07/2019		Appointing internal people	Insider
3.01	Tran Thi Hanh		12/07/2019		Appointing internal people	NCLQ
3.02	Nguyen Thi Hoa		12/07/2019		Appointing internal people	NCLQ
3.03	Le Thi Khanh Chi		12/07/2019		Appointing internal people	NCLQ
3.04	Le Xuan Phuc		12/07/2019		Appointing internal people	NCLQ
3.05	Le Xuan Lam		12/07/2019		Appointing internal people	NCLQ
3.06	Le Thi Hien		12/07/2019		Appointing internal people	NCLQ
3.07	Le Van Duc		12/07/2019		Appointing internal people	NCLQ
3.08	Le Thi Tho		12/07/2019		Appointing internal people	NCLQ
3.09	Private Enterprise, Phu Dien General Hospital		12/07/2019		Appointing internal people	NCLQ
3.10	Muong Thanh Luxury Song Lam Hotel		12/07/2019		Appointing internal people	NCLQ
4	Pham Thi Thu Thuy	Board Member	12/07/2019		Appointing internal people	Insider
4.01	Hoang Minh Tuan		12/07/2019		Appointing internal people	NCLQ
4.02	Hoang The Minh Khang		12/07/2019		Appointing internal people	NCLQ
4.03	Hoang Minh Uyen		12/07/2019		Appointing internal people	NCLQ
4.04	Hoang Minh Khue		12/07/2019		Appointing internal people	NCLQ
4.05	Pham Van Hien		12/07/2019		Appointing internal people	NCLQ
4.06	Hoang Thi Quyен		12/07/2019		Appointing internal people	NCLQ
4.07	Pham Thi Huong		12/07/2019		Appointing internal people	NCLQ
4.08	Doan Thi Sen		12/07/2019		Appointing internal people	NCLQ
4.09	Hoang The Kiem		12/07/2019		Appointing internal people	NCLQ

<b>5</b>	<b>Thai Hong Nha</b>	<b>Member of Board of Directors; Company Director</b>	<b>October 13, 2016</b>		<b>Appointing internal people</b>	<b>Insider</b>
5.01	Thai Van Nhuan		October 13, 2016		Appointing internal people	NCLQ
5.02	Tran Thi Lan		October 13, 2016		Appointing internal people	NCLQ
5.03	Phan Thi Hien		October 13, 2016		Appointing internal people	NCLQ
5.04	Thai Hong Ngoc		October 13, 2016		Appointing internal people	NCLQ
5.05	Thai Hong Vinh		October 13, 2016		Appointing internal people	NCLQ
5.06	Thai Van Trang		October 13, 2016		Appointing internal people	NCLQ
<b>6</b>	<b>Le Thi Thu Huong</b>	<b>Head of the Board of Control, Announcer of Information</b>	<b>12/07/2019</b>		<b>Appointing internal people</b>	<b>Insider</b>
6.01	Le Hong Long		12/07/2019		Appointing internal people	NCLQ
6.02	Nguyen Thi Tuyet		12/07/2019		Appointing internal people	NCLQ
6.03	Nguyen Nguyen Tai		12/07/2019		Appointing internal people	NCLQ
6.04	Nguyen Hoang Nam		12/07/2019		Appointing internal people	NCLQ
6.05	Nguyen Hoang Hai		12/07/2019		Appointing internal people	NCLQ
6.06	Le Thi Thu		12/07/2019		Appointing internal people	NCLQ
6.07	Le Hong Lam		12/07/2019		Appointing internal people	NCLQ
6.08	Le Hong Thao		12/07/2019		Appointing internal people	NCLQ
6.09	Nguyen Thi My		12/07/2019		Appointing internal people	NCLQ
<b>7</b>	<b>Hoang Thi Bich Phuong</b>	<b>Board Member</b>	<b>April 26, 2024</b>		<b>Appointing internal people</b>	<b>Insider</b>
7.01	Dang Thi Chau		April 26, 2024		Appointing internal people	NCLQ
7.02	Chu Thi Mai		April 26, 2024		Appointing internal people	NCLQ
7.03	Phan The Hai		April 26, 2024		Appointing internal people	NCLQ
7.04	Hoang Thi Thu Thuong		April 26, 2024		Appointing internal people	NCLQ
7.05	Hoang Huu Han		April 26, 2024		Appointing internal people	NCLQ
7.06	Phan The Minh Bao		April 26, 2024		Appointing internal people	NCLQ
7.07	Phan Thi Minh Anh		April 26, 2024		Appointing internal people	NCLQ
<b>8</b>	<b>Phan Thi An</b>	<b>Board Member</b>	<b>April 26, 2023</b>		<b>Appointing internal people</b>	<b>Insider</b>
8.01	Phan Sy Son		April 26, 2023		Appointing internal people	NCLQ
8.02	Dao Thi Hoi		April 26, 2023		Appointing internal people	NCLQ
8.03	Bui Xuan Gian		April 26, 2023		Appointing internal people	NCLQ
8.04	Le Thi Yen		April 26, 2023		Appointing internal people	NCLQ
8.05	Bui Xuan Tien		April 26, 2023		Appointing internal people	NCLQ
8.06	Phan Sy Binh		April 26, 2023		Appointing internal people	NCLQ
8.07	Bui Huyen Tram		April 26, 2023		Appointing internal people	NCLQ
8.08	Bui Bao Ngoc		April 26, 2023		Appointing internal people	NCLQ
<b>9</b>	<b>Nguyen Thi Nguyet</b>	<b>Chief Accountant of the Company</b>	<b>October 13, 2016</b>		<b>Appointing internal people</b>	<b>Insider</b>

9.01	Duong Viet Hung		October 13, 2016		Appointing internal people	NCLQ
9.02	Duong Bao Son		October 13, 2016		Appointing internal people	NCLQ
9.03	Duong Tuan Anh		October 13, 2016		Appointing internal people	NCLQ
9.04	Nguyen Dinh Thang		October 13, 2016		Appointing internal people	NCLQ
9.05	Le Thi An		October 13, 2016		Appointing internal people	NCLQ
9.06	Nguyen Kim Ngan		October 13, 2016		Appointing internal people	NCLQ
<b>10</b>	<b>Tran Dinh Phuc</b>	<b>Branch Director</b>	<b>01/06/2022</b>		<b>Appointing internal people</b>	<b>Insider</b>
10.01	Tran Van Toan		01/06/2022		Appointing internal people	NCLQ
10.02	Nguyen Thi Uyen		01/06/2022		Appointing internal people	NCLQ
10.03	Vu Quynh Nga		01/06/2022		Appointing internal people	NCLQ
10.04	Tran Trung Duc		01/06/2022		Appointing internal people	NCLQ
10.05	Tran Vu Quynh Huong		01/06/2022		Appointing internal people	NCLQ
10.06	Tran Huu Hoan		01/06/2022		Appointing internal people	NCLQ
<b>11</b>	<b>Nguyen Xuan Binh</b>	<b>Administrator and Company Secretary</b>	<b>12/12/2023</b>		<b>Appointing internal people</b>	<b>Insider</b>
11.01	Dao Thi Duong		12/12/2023		Appointing internal people	NCLQ
11.02	Nguyen Thi Hai Yen		12/12/2023		Appointing internal people	NCLQ
11.03	Nguyen Xuan Tinh		12/12/2023		Appointing internal people	NCLQ
11.04	Nguyen Xuan Thuong		12/12/2023		Appointing internal people	NCLQ
11.05	Nguyen Thi Thanh Tam		12/12/2023		Appointing internal people	NCLQ

**APPENDIX II**  
**List of Related Persons at Phuong Dong Petroleum Tourism Joint Stock Company**  
*(Attached to Management Report No.: 01 /2026/BC-HĐQT dated 26 July 2026)*  
*of the Board of Directors of Phuong Dong Petroleum Tourism Joint Stock Company)*

STT	Full name	Position in the company	Relationship with the company	Number of shares owned at present	Current share ownership ratio
1	<b>Do Trung Kien</b>	<b>Chairman of the Board</b>	<b>Insider</b>	<b>2,850,000</b>	<b>19.00%</b>
1.01	Le Thanh Than		NCLQ	3,000,000	20.00%
1.02	Hoang Thi Hue		NCLQ		
1.03	Le Thi Hoang Yen		NCLQ	1,406,000	9.37%
1.04	CIENCO5 Real Estate Development Joint Stock		NCLQ	0	0.00%
1.05	ZODA Construction Joint Stock Company		NCLQ	0	0.00%
2	<b>Le Hai An</b>	<b>Board Member</b>	<b>Insider</b>	<b>0</b>	<b>0.00%</b>
2.01	Le Thanh Than		NCLQ	3,000,000	20.00%
2.02	Hoang Thi Hue		NCLQ		
2.03	Le Thi Hoang Yen		NCLQ	1,406,000	9.37%
3	<b>Le Van Thin (City)</b>	<b>Independent Board Member</b>	<b>Insider</b>	<b>0</b>	<b>0</b>
3.01	Tran Thi Hanh		NCLQ	0	0
3.02	Nguyen Thi Hoa		NCLQ	0	0
3.03	Le Thi Khanh Chi		NCLQ	0	0
3.04	Le Xuan Phuc		NCLQ	0	0
3.05	Le Xuan Lam		NCLQ	0	0
3.06	Le Thi Hien		NCLQ	0	0
3.07	Le Van Duc		NCLQ	0	0
3.08	Le Thi Tho		NCLQ	0	0
3.09	Private Enterprise, Phu Dien General Hospital		NCLQ	0	0
3.10	Muong Thanh Luxury Song Lam Hotel		NCLQ	0	0
4	<b>Pham Thi Thu Thuy</b>	<b>Board Member</b>	<b>Insider</b>	<b>1,659,000</b>	<b>11.60%</b>
4.01	Hoang Minh Tuan		NCLQ	0	0
4.02	Hoang The Minh Khang		NCLQ	0	0
4.03	Hoang Minh Uyen		NCLQ	0	0

4.04	Hoang Minh Khue		NCLQ	0	0
4.05	Pham Van Hien		NCLQ	0	0
4.06	Hoang Thi Quyen		NCLQ	0	0
4.07	Pham Thi Huong		NCLQ	0	0
4.08	Doan Thi Sen		NCLQ	0	0
4.09	Hoang The Kiem		NCLQ	0	0
<b>5</b>	<b>Thai Hong Nha</b>	<b>Member of Board of Directors; Company</b>	<b>Insider</b>	<b>0</b>	<b>0</b>
5.01	Thai Van Nhuan		NCLQ	0	0
5.02	Tran Thi Lan		NCLQ	0	0
5.03	Phan Thi Hien		NCLQ	0	0
5.04	Thai Hong Ngoc		NCLQ	0	0
5.05	Thai Hong Vinh		NCLQ	0	0
5.06	Thai Van Trang		NCLQ	0	0
<b>6</b>	<b>Le Thi Thu Huong</b>	<b>Head of the Board of Control, Announcer of</b>	<b>Insider</b>	<b>1,900</b>	<b>0.012%</b>
6.01	Le Hong Long		NCLQ	0	0
6.02	Nguyen Thi Tuyet		NCLQ	0	0
6.03	Nguyen Nguyen Tai		NCLQ	0	0
6.04	Nguyen Hoang Nam		NCLQ	0	0
6.05	Nguyen Hoang Hai		NCLQ	0	0
6.06	Le Thi Thu		NCLQ	0	0
6.07	Le Hong Lam		NCLQ	0	0
6.08	Le Hong Thao		NCLQ	0	0
6.09	Nguyen Thi My		NCLQ	0	0
<b>7</b>	<b>Hoang Thi Bich Phuong</b>	<b>Board Member</b>	<b>Insider</b>	<b>0</b>	<b>0</b>
7.01	Dang Thi Chau		NCLQ	0	0
7.02	Chu Thi Mai		NCLQ	0	0
7.03	Phan The Hai		NCLQ	0	0
7.04	Hoang Thi Thu Thuong		NCLQ	0	0
7.05	Hoang Huu Han		NCLQ	0	0
7.06	Phan The Minh Bao		NCLQ	0	0
7.07	Phan Thi Minh Anh		NCLQ	0	0
<b>8</b>	<b>Phan Thi An</b>	<b>Board Member</b>	<b>Insider</b>	<b>0</b>	<b>0</b>

8.01	Phan Sy Son		NCLQ	0	0
8.02	Dao Thi Hoi		NCLQ	0	0
8.03	Bui Xuan Gian		NCLQ	0	0
8.04	Le Thi Yen		NCLQ	0	0
8.05	Bui Xuan Tien		NCLQ	0	0
8.06	Phan Sy Binh		NCLQ	0	0
8.07	Bui Huyen Tram		NCLQ	0	0
8.08	Bui Bao Ngoc		NCLQ	0	0
<b>9</b>	<b>Nguyen Thi Nguyet</b>	<b>Chief Accountant of the Company</b>	<b>Insider</b>	<b>0</b>	<b>0</b>
9.01	Duong Viet Hung		NCLQ	0	0
9.02	Duong Bao Son		NCLQ	0	0
9.03	Duong Tuan Anh		NCLQ	0	0
9.04	Nguyen Dinh Thang		NCLQ	0	0
9.05	Le Thi An		NCLQ	0	0
9.06	Nguyen Kim Ngan		NCLQ	0	0
<b>10</b>	<b>Tran Dinh Phuc</b>	<b>Branch Director</b>	<b>Insider</b>	<b>0</b>	<b>0</b>
10.01	Tran Van Toan		NCLQ	0	0
10.02	Nguyen Thi Uyen		NCLQ	0	0
10.03	Vu Quynh Nga		NCLQ	300	0.002%
10.04	Tran Trung Duc		NCLQ	0	0
10.05	Tran Vu Quynh Huong		NCLQ	0	0
10.06	Tran Huu Hoan		NCLQ	0	0
<b>11</b>	<b>Nguyen Xuan Binh</b>	<b>Administrator and Company Secretary</b>	<b>Insider</b>	<b>0</b>	<b>0</b>
11.01	Dao Thi Duong		NCLQ	0	0
11.02	Nguyen Thi Hai Yen		NCLQ	0	0
11.03	Nguyen Xuan Tinh		NCLQ	0	0
11.04	Nguyen Xuan Thuong		NCLQ	0	0
11.05	Nguyen Thi Thanh Tam		NCLQ	0	0